

Detroit Public Library



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Funded by the Detroit Library Cooperative



March & April 2010 Free Computer Class Schedule

Did you know the Detroit Public Library offers computer training workshops in your neighborhood? That's right, at our Main Library and several of the branch locations throughout the city of Detroit, valuable computer workshops are offered for free! Why wait any longer? Your road to success begins today at the Detroit Public Library.

Space is limited.



Bowen Branch

3648 W. Vernor/W. Grand Blvd.
313.297.9381

Word Review

Monday, March 1, 12:30 - 2:00 p.m.

Microsoft PowerPoint Part 1

Thursday, March 4, 1:00 - 2:30 p.m.
This is a three-part class.

Microsoft Word Charts

Monday, March 8, 12:30 - 2:00 p.m.

Microsoft PowerPoint Part 2

Thursday, March 11, 1:00 - 2:30 p.m.
This is a three-part class.

Microsoft Word Graphs

Monday, March 15, 12:30 - 2:00 p.m.

Microsoft PowerPoint Part 3

Thursday, March 18, 1:00 - 2:30 p.m.
This is a three-part class.

Campbell Branch

8733 W. Vernor/Springwells
313.297.8404

Microsoft Word Review

Tuesday, March 2, 10:30 a.m. - Noon

Microsoft PowerPoint, Part 1

Thursday, March 4, 10:30 a.m. - Noon

Microsoft Word Charts

Tuesday, March 9, 10:30 a.m. - Noon

Microsoft PowerPoint, Part 2

Thursday, March 11, 10:30 a.m. - Noon

Microsoft Word Graphs

Tuesday, March 16, 10:30 a.m. - Noon

Microsoft PowerPoint, Part 3

Thursday, March 18, 10:30 a.m. - Noon

Basic Computer Skills

Tuesdays, April 6 & 13, 10:30 a.m. - Noon

Microsoft Word, Part 1

Thursday, April 8, 10:30 a.m. - Noon

Microsoft Word, Part 2

Thursday, April 15, 10:30 a.m. - Noon

Tutor.com

Tuesday, April 20, 10:30 a.m. - Noon

Microsoft Word, Part 3

Thursday, April 22, 10:30 a.m. - Noon

Computer Assistance

Mondays, 2:30 - 3:00 p.m. & 4:30 - 7:30 p.m.
Wednesdays, 2:30 - 3:00 p.m. & 4:30 - 7:30 p.m.
20 minute one-on-one sessions by appointment. Call or visit the library to sign up.

Chandler Park Branch

12800 Harper/Dickerson
313.852.4346

Basic Computer Skills

Thursday, April 1, 6:00 - 7:30 p.m.

Typing 101

Thursday, April 8, 6:00 - 7:30 p.m.

Microsoft Word

Thursday, April 15, 6:00 - 7:30 p.m.

Resume Help

Thursday, April 22, 6:00 - 7:30 p.m.

Computer Q&A

Thursday, April 29, 6:00 - 7:30 p.m.

Chaney Branch

16101 Grand River/Greenfield
313.852.4545

Introduction to Computers

Thursday, March 4, 4:00 - 5:30 p.m.
Thursdays, April 8 & 29, 4:00 - 5:30 p.m.

Basic E-mail

Thursday, March 11, 4:00 - 5:30 p.m.

Resume Writing & Job Searching

Thursdays, March 18 & 25, 4:00 - 5:30 p.m.

Introduction to MS Excel

Thursdays, April 15 & 22, 4:00 - 5:30 p.m.

Chase Branch

17731 W. Seven Mile/Southfield
313.578-8002

Introduction to Computers

Saturday, March 6, 4:00 - 5:30 p.m.

Basic E-mail

Saturday, March 13, 4:00 - 5:30 p.m.

Resume Writing & Job Searching

Saturdays, March 20 & 27, 4:00 - 5:30 p.m.

Introduction to Computers

Saturday, April 10, 4:00 - 5:30 p.m.

Microsoft Excel Introduction

Saturdays, April 17 & 24, 4:00 - 5:30 p.m.

Duffield Branch

2507 W. Grand Blvd./14th St.
313.224.6456

Basic Computer Skills

Tuesday, March 2, 4:00 p.m.

Resume Writing

Saturday, March 6, 1:30 - 2:30 p.m.

Basic Web Searching

Tuesday, March 9, 4:00 p.m.

Introduction to E-mail

Tuesday, March 16, 4:00 p.m.

Introduction to Microsoft Word

Tuesday, March 23, 4:00 p.m.

Introduction to Microsoft Excel

Tuesday, March 30, 4:00 p.m.

Introduction to Power Point

Tuesday, April 6, 4:00 p.m.

Edison Branch

18400 Joy Rd./Southfield
313.852.4515

Introduction to Computers

Saturday, March 6, 10:30 a.m. - Noon
Saturday, April 10, 10:30 a.m. - Noon

Basic E-mail

Saturday, March 13, 10:30 a.m. - Noon

Resume Writing & Job Searching

Saturdays, March 20 & 27, 10:30 a.m. - Noon

Introduction to Microsoft Excel

Saturdays, April 17 & 24, 10:30 a.m. - Noon

Elmwood Park Branch

550 Chene/Lafayette
313.877.8014

Social Networking

Wednesday, March 3, 4:30 - 5:30 p.m.

Microsoft Access 2007

Wednesday, March 10, 4:30 - 5:30 p.m.



Microsoft One Note 2007

Wednesday, March 17, 4:30 - 5:30 p.m.

Microsoft Excel 2007

Wednesday, March 24, 4:30 - 5:30 p.m.

Microsoft Power Point 2007

Wednesday, March 31, 4:30 - 5:30 p.m.

Open Lab: Laptop Assistance

Wednesday, April 7, 12:30 - 1:30 p.m.
Bring Laptop with you!

E-mail

Wednesday, April 7, 4:30 - 5:30 p.m.

Intermediate MS Excel

Wednesday, April 14, 4:30 - 5:30 p.m.

Intermediate MS PowerPoint

Wednesday, April 21, 4:30 - 5:30 p.m.

Intermediate MS Publisher

Wednesday, April 28, 4:30 - 5:30 p.m.

Franklin Branch

13651 E. McNichols, Detroit, MI 48205
313.852.4797

Basic Computer Skills

Saturday, March 6, 10:15 a.m. - Noon

Website Design

Part 1: Saturday, March 13, 10:15 a.m. - Noon

Part 2: Saturday, March 20, 10:15 a.m. - Noon

Basic Computer Skills

Saturday, April 10, 10:15 a.m. - Noon

Microsoft Word

Saturday, April 17, 10:15 a.m. - Noon

Resume Help

Saturday, April 24, 10:15 a.m. - Noon

Hubbard Branch

12929 W. McNichols/J. Couzens
313.578.7585

Introduction to Microsoft PowerPoint

Monday, March 1, Noon - 2:00 p.m.

Introduction to E-mail

Wednesday, March 3, 4:00 - 6:00 p.m.
Monday, April 12, Noon - 2:00 p.m.

Basic Computer Skills

Monday, March 15, Noon - 2:00 p.m.
Monday, April 5, Noon - 2:00 p.m.

Basic Web Searching

Wednesday, March 17, 4:00 p.m. - 6:00 p.m.

Introduction to Microsoft Excel

Monday, March 22, Noon - 2:00 p.m.

Creating Resumes With Microsoft Word

Wednesday, March 24, 4:00 p.m. - 6:00 p.m.
Wednesday, April 21, 4:00 - 6:00 p.m.

Internet Job Searching

Wednesday, April 7, 4:00 - 6:00 p.m.

Introduction to Microsoft Excel

Monday, April 26, Noon - 2:00 p.m.

Jefferson Branch

12350 E. Outer Drive/E. Warren
313.267.6562

Basic Computer Skills

Tuesday, April 6, 10:15 - 11:15 a.m.

Typing 101

Tuesday, April 13, 10:15 - 11:15 a.m.

Microsoft Word

Tuesday, April 20, 10:15 - 11:15 a.m.

Resume Help

Tuesday, April 27, 10:15 - 11:15 a.m.

Knapp Branch

13330 Conant/E. Davison
313.852.4283

Introduction to E-mail

Tuesday, March 2, 2:30 - 4:00 p.m.
Tuesday, April 13, 2:30 - 4:00 p.m.

Resume Writing

Tuesday, March 9, 2:30 - 4:00 p.m.
Tuesday, April 20, 2:30 - 4:00 p.m.

Open Lab

Tuesday, March 16, 2:30 - 4:00 p.m.

Basic Computer Skills

Tuesday, March 23, 2:30 - 4:00 p.m.

Basic Microsoft Word

Tuesday, March 30, 2:30 - 4:00 p.m.

Basic Web Searching

Tuesday, April 6, 2:30 - 4:00 p.m.

Word Open Lab

Tuesday, April 27, 2:30 - 4:00 p.m.

30 minute one-on-one computer sessions where you can ask any computer related questions you may have.

Lincoln Branch

1221 E. Seven Mile/Russell
313.852.4284

Basic Microsoft Word

Thursday, April 1, 10:30 a.m. - 12:30 p.m.

Basic Web Searching

Thursday, April 8, 10:30 a.m. - 12:30 p.m.

Introduction to E-mail

Thursday, April 15, 10:30 a.m. - 12:30 p.m.

Resume Writing

Thursday, April 22, 10:30 a.m. - 12:30 p.m.

Basic Microsoft PowerPoint

Thursday, April 29, 10:30 a.m. - 12:30 p.m.

**Main Library - Technology,
Literacy & Career (TLC) Center**

5201 Woodward Avenue
313.833.4790 or 313.833.4251

Computers One-on-One

Every Tuesday, 5:30 - 6:30 p.m.

Keyboarding

Every Tuesday, 6:30 - 7:30 p.m.

Computer Basics

Wednesday, March 3, 6:00 - 7:30 p.m.
Friday, March 26, 1:00 - 2:30 p.m.
Wednesday, April 14, 6:00 - 7:30 p.m.
Friday, April 23, 1:00 - 2:30 p.m.

Advanced Computer Skills

Friday, March 5, 1:00 - 2:30 p.m.
Friday, April 16, 1:00 - 2:30 p.m.

Computers for KIDS: Computer Basics

Friday, March 5, 4:30 - 5:30 p.m.

Introduction to Microsoft Excel 2007

Saturday, March 6, 10:30 a.m. - 12:30 p.m.
Saturday, April 10, 10:30 a.m. - 12:30 p.m.

Intermediate Computer Skills

Wednesday, March 10, 6:00 - 7:30 p.m.
Friday, April 9, 1:00 - 2:30 p.m.
Wednesday, April 28, 6:00 - 7:30 p.m.
Friday, April 30, 1:00 - 2:30 p.m.

Basic Web Searching

Friday, March 12, 1:00 - 2:30 p.m.
Saturday, March 20, 10:30 a.m. - Noon

Computers for KIDS: Intermediate Computer Skills

Friday, March 12, 4:30 - 5:30 p.m.

Introduction to Microsoft Word 2007

Saturday, March 13, 10:30 a.m. - 12:30 p.m.
Saturday, April 17, 10:30 a.m. - 12:30 p.m.

Creating Fliers in Microsoft Word 2007

Saturday, March 13, 3:00 - 5:00 p.m.
Wednesday, March 24, 6:00 - 7:30 p.m.



Advanced Computer Skills
Wednesday, March 17, 6:00 - 7:30 p.m.

Intermediate Web Searching
Friday, March 19, 1:00 - 2:30 p.m.

Computers for KIDS: Advanced Computer Skills
Friday, March 19, 4:30 - 5:30 p.m.

Searching the Invisible Web at DPL
Saturday, March 20, 2:00 - 4:00 p.m.

Computers for KIDS: Searching the Invisible Web at DPL
Friday, March 26, 4:30 - 5:30 p.m.

Let's Do E-mail!
Saturday, March 27, 10:30 a.m. - 12:30 p.m.
Saturday, April 24, 10:30 a.m. - 12:30 p.m.

Finding Jobs: Beyond Career Builder and Monster
Saturday, March 27, 3:00 - 5:00 p.m.
Saturday, April 24, 3:00 - 5:00 p.m.

All Recipes.com
Wednesday, March 31, 6:00 - 7:00 p.m.

Microsoft Excel 2007 for Mail Merge
Wednesday, April 7, 6:00 - 7:30 p.m.

Computers for KIDS: Creating an Invitation
Friday, April 9, 4:30 - 5:30 p.m.

Intermediate Microsoft Excel 2007
Saturday, March 6, 3:00 - 5:00 p.m.
Saturday, April 10, 3:00 - 5:00 p.m.

Resume Webinar @ Tutor.com
Wednesday, April 14, 4:00 - 5:00 p.m.

Computers for KIDS: Creating a Graph
Friday, April 16, 4:30 - 5:30 p.m.

Using Templates in Microsoft Word 2007
Saturday, April 17, 3:00 - 4:30 p.m.

Using Microsoft PowerPoint 2007
Wednesday, April 21, 6:00 - 7:30 p.m.

Computers for KIDS: Creating a Presentation
Friday, April 23, 4:30 - 5:30 p.m.

Michigan Money Matters
Saturday, April 24, 1:00 - 2:00 p.m.

Computers for KIDS: Using Word 2007
Friday, April 30, 4:30 - 5:30 p.m.

Mark Twain Annex

Mt. Calvary Baptist Church
4741 Iroquois, Detroit, MI 48214
313.924.9272

Social Networking
Thursday, March 4, 4:30 - 5:30 p.m.

Microsoft Access 2007
Thursday, March 11, 4:30 - 5:30 p.m.

Microsoft OneNote 2007
Thursday, March 18, 4:30 - 5:30 p.m.

Microsoft Excel 2007
Thursday, March 25, 4:30 - 5:30 p.m.

E-mail
Thursday, April 1, 4:30 - 5:30 p.m.

Intermediate Microsoft Excel
Thursday, April 8, 4:30 - 5:30 p.m.

Intermediate Microsoft PowerPoint
Thursday, April 15, 4:30 - 5:30 p.m.

Intermediate Microsoft Publisher
Thursday, April 22, 4:30 - 5:30 p.m.

Open Lab: Laptop Assistance
Thursday, April 29, 4:30 - 5:30 p.m.

Parkman Branch
1766 Oakman Blvd./Linwood
(313) 305-6000

Introduction to Microsoft Word
Tuesday, March 9, 2:00 - 3:30 p.m.

Keyboard & Shortcuts
Tuesday, March 16, 2:00 - 3:30 p.m.

Basic Web Searching
Tuesday, March 23, 2:00 - 3:30 p.m.

Safelink Phone & Review of Basic Computer Skills
Tuesday, April 20, 2:00 - 3:30 p.m.

Resume & Job Application
Tuesday, April 27, 2:00 - 3:30 p.m.

Redford Branch
21200 Grand River/W. McNichols
313.578.8000

Basic Computer Skills
Saturday, March 6, 11:00 a.m. - 1:00 p.m.
Saturday, April 24, 11:00 a.m. - 1:00 p.m.

Introduction To E-mail
Saturday, March 20, 11:00 a.m. - 1:00 p.m.

Create A Blog Or Web Page
Saturday, April 10, 11:00 a.m. - 1:00 p.m.

Richard Branch
9876 Grand River/Stoepel
313.870.5057

Introduction to PowerPoint
Monday, April 5, 2:30 p.m.

Wilder Branch
7140 E. Seven Mile/Van Dyke
313.852.4285

Resume Writing
Tuesday, March 2, 10:30 a.m. - Noon
Wednesday, April 14, 12:30 - 2:30 p.m.

How to Search for Jobs Online
Wednesday, March 3, 12:30 - 2:30 p.m.

How to Fill Out Online Applications
Tuesday, March 9, 10:30 a.m. - Noon

Introduction to Microsoft PowerPoint
Wednesday, March 10, 12:30 - 2:30 p.m.
Tuesday, April 27, 10:30 a.m. - Noon

Introduction to Microsoft Publisher
Tuesday, March 16, 10:30 a.m. - Noon
Wednesday, April 28, 5:45 - 7:30 p.m.

Introduction to Microsoft Excel
Wednesday, March 17, 12:30 - 2:30 p.m.

Open Lab
Tuesday, March 23, 10:30 a.m. - Noon
Limit 3/1/2 hour. Sign up for a 30-minute session to have your computer related questions answered.

Basic Computer Skills
Wednesday, March 24, 5:45 - 7:30 p.m.

Basic Microsoft Word
Tuesday, March 30, 10:30 a.m. - Noon

Basic Web Searching
Wednesday, March 31, 12:30 - 2:30 p.m.
Wednesday, April 7, 12:30 - 2:30 p.m.

Introduction to Microsoft Word
Tuesday, April 6, 10:30 a.m. - Noon

Introduction to E-mail
Tuesday, April 13, 10:30 a.m. - Noon

How to Search for Jobs Online
Tuesday, April 20, 10:30 a.m. - Noon

How to Fill Out Online Applications
Wednesday, April 21, 12:30 - 2:30 p.m.